



PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY

2/B, East Street, Defence Housing Authority Karachi – 75500, (PAKISTAN)

Telephones: 35886401-05, 111-589-589, FAX: 35886406 & 35884099

DHA Web Site: www.dhakarachi.org / E-mail: dha@dhakarachi.org

In reply, please quote:

DHA/ /Card Cell

Dated: _____ 2011

To:

Subject: **RENEWAL OF MEMBERSHIP**

Dear Sir/Madam,

1. As already communicated through advertisement in daily news papers of 9th Aug 2000, all members are required to renew their membership after every five years with effect from 1st July 2000 (all those who were are member before or after 30th June 2000).
2. First five years renewal period ended on 31st Dec 2005, second five years renewal period from 01st Jan 2006 to 31st Dec 2010 and third five years renewal period commenced from 01st Jan 2011 to 31st Dec 2015. Members are requested to get their membership renewed up to 2015.
3. The effective date for the renewal for new members will be after five years of obtaining of membership and date of expiry of membership card.
4. Members applying for renewal of membership are requested to forward/deposit following documents under a covering letter duly signed by them: -
 - a. 2x latest photographs passport size. (Attested) - (Not more than 6 months old & Serving Armed Forces Officers, in-uniform)
 - b. 2x Photocopies of CNIC/POC/NICOP. - (as applicable) Attested.
 - c. Latest present postal & permanent address. - Application for change of address (if applicable).
 - d. Detail of legal heirs/family members. - Form attached.
 - e. 1x latest photograph of living family members. - Attested.
 - f. 1x copy of CNIC/NICOP/POC/Passport (as applicable) (over 18 years living family members) - Attested.
 - g. Change in marital status, addition /amendment of name & Change/addition/amendment of Father/Husband name. - Application/Documentary Proof Required. (if applicable)
 - h. Supporting documents of other changes, if any. - (For Corporate Bodies only).
 - j. Photocopy of service card/Release/Retirement Order. - (For Armed Forces & Registered in Cat 'A') (as applicable) Attested.
 - k. Photocopy of Computerized (NADRA) Form-B & NICOP/POC/Passport (as applicable) - (For children's under 18 years) Attested.

Thanking you,

Yours faithfully,

Note:- After submission of renewal documents at Main Reception Counter please collect Renewal Token from Renewal Counter for visit to DHA office alongwith original valid CNIC, NICOP, POC, Passport (as applicable) & DHA Membership Card for Obtaining of digital photograph & finger print impression.

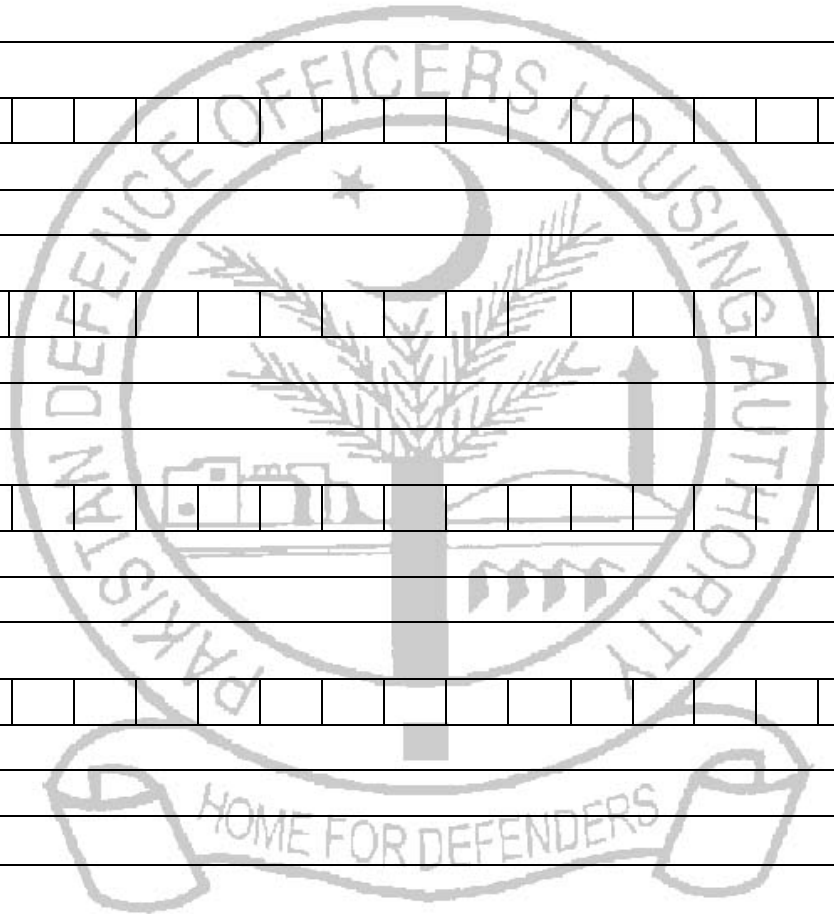
Renewal Fee for 5 Years (w.e.f. 01-Feb-2011):

Category				Category			
a. "A" (AYE)	Regular	Rs.	1,500.00	e. "BS" (BEE-ES)	Sindh Govt. Officers	Rs.	3,000.00
b. "B" (BEE)	Associate	Rs.	3,000.00	f. "C" (CEE)	Legal Heir/Hiba/Gift	Rs.	1,500.00
c. "B" (BEE)	Corporate Bodies	Rs.	7,500.00	g. "D" (DEE)	Staff	Rs.	1,500.00
d. "B" (BEE)	Foreigners	Rs.	15,000.00	h. "S" (ES)	Special	Rs.	1,500.00

**PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY
 DETAILS OF FAMILY MEMBERS (UPDATION FORM)
 (TO BE FILLED IN BLOCK LETTERS)**

NOTE: ALL LIVING FAMILY MEMBER'S 1x CNIC, NADRA FORM B COPY ATTESTED & 1x PHOTOGRAPH REQUIRED

1.	Father's Name	Photo (Passport size)													
	CNIC No.														
	Address.														
	Phone Nos. (Land Line/Mob)														
2.	Mother's Name	Photo (Passport size)													
	CNIC No.														
	Address.														
	Phone Nos. (Land Line/Mob)														
3.	Spouse's Name	Photo (Passport size)													
	CNIC No.														
	Address.														
	Phone Nos. (Land Line/Mob)														
4.	Children Over 18 Years														
	(1)	Name	Photo (Passport size)												
		CNIC No.													
		Address.													
		Phone Nos. (Land Line/Mob)													
	(2)	Name	Photo (Passport size)												
		CNIC No.													
		Address.													
		Phone Nos. (Land Line/Mob)													
	(3)	Name	Photo (Passport size)												
		CNIC No.													
		Address.													
		Phone Nos. (Land Line/Mob)													
	(4)	Name	Photo (Passport size)												
		CNIC No.													
		Address.													
		Phone Nos. (Land Line/Mob)													
5.	Children Under 18 Years														
	(1)	Name	Photo (Passport size)												
		Child Registration No.													
	(2)	Name	Photo (Passport size)												
		Child Registration No.													
	(3)	Name	Photo (Passport size)												
		Child Registration No.													
	(4)	Name	Photo (Passport size)												
		Child Registration No.													



Present Postal Address _____

Signature: _____

Name: _____

Membership No: _____

Date: _____

Phone No: _____

Note: Please use Extra Sheet if necessary.

Email Address: _____